

# PTO Meeting

March 14th 2024 - 3:00 pm - Library/Hybrid

## Meeting Minutes

### Principal's Report | Ms Ulery

- CSC meeting last night and update on Bradley's farm
- Hiring season to fill a few vacancies - hope to hire soon and also some internal movement happening. Once new staff is set for next year will share widely.
- Field Day May 31! Sprinkler project hopefully isn't going to interfere
- May 2 are student led conferences
- CMAS is still going and will wrap up by the end of April.

### Action Items & News

- Dance update
  - No dance this year - Looking into a school wide dance or carnival for the 24/25 school year. Give more time for us to prepare/plan also.
- Destination Imagination (DI)
  - Two teams (both 5th grade teams) going to Global finals in May in Kansas City! Way to go Mrs Cress!!
  - We used to have 10-12 teams from Bradley so we are still trying to increase. Bradley had 3 teams total this year.
  - Fundraising to help the students attend - will report back out at our next meeting.
- Still looking for volunteers!
  - Board Positions needing nominations:
    - Treasurer or Co-Treasurer
    - Secretary
  - Teacher Appreciation Week
    - May 6th -10th, planning is well underway
    - Lots of slots to fill on Sign Up Genius
    - Aida Cruickshank committee chair, Ashley Cohn, Chelsea Cress and Jessica Bloomfield
    - Contact [cruickshank.aida@gmail.com](mailto:cruickshank.aida@gmail.com) if interested in participating
- Special dates
  - April 24th - Administrator Assistant Day
  - May 1st - Principal's Day
  - Send or show your love to our this wonderful crew who take care of our school
  - May 31st - Field Day
  - Any interest in helping design a new Field Day t-shirt?

### Committee Reports

- **Dines Out (Travis Krings)**
  - Fundraisers
    - Dough Counter 2/13 raised \$798
    - Birdcall 3/12 raised \$537.44
    - 4/17 - Chipotle UHills (Yale and Colorado), Code CLRQQDE, 25% Giveback
    - A "Unique" dines out is scheduled for May! We are doing a 4 day takeout only event with Unique Indian Cuisine at 2245 S Colorado Blvd from May

6th through May 9th. Just mention Bradley or show the flyer when you pick up your order (online or phone orders), and they will donate 15% back to Bradley

- **Spiritwear Sales (Laura Mersmann/ Lisa Hicks)**
  - Spirit Wear sale going on NOW. Last day to order is April 14th (sale was extended)!
    - Items arrive 3-4 weeks later and will be on kiddos backpack.
    - Looking for help organizing once orders come in! Reach out to Laura - [lc.mersmann@gmail.com](mailto:lc.mersmann@gmail.com)
    - Swap sale - gathering donations of gently used Bradley Spirit Wear (bins inside the main entrance)
  - Yard signs:
    - For all 5th graders = graduation
    - For anyone to put in their yard stating are a Bradley Eagle - PTO leadership will look into this more and determine costs.
- **Family Directory (Steph Itleman)**
  - If anyone wants to start brainstorming about next year and how to: a) Increase participation and b) Rollover data to next year so folks don't have to re-submit I'd welcome partnership on that
  - Contact- [steph.itelman@gmail.com](mailto:steph.itelman@gmail.com)
- **New Website (Stacy Miller)**
  - New website in progress! Meeting on 4/27 with Kate Bendewald to tough base on progress. Up and running by summer!
- **Backpack Program (Leslie Best/ Michelle Moreno)**
  - Currently serving 24 families
  - Scaling back monthly food drive.

## Financial Report | Erika McCallin, Treasurer

- Funds Collected Since Last Meeting:
  - **Dines Out:**
    - \$798.04 (Dough Counter)
    - \$537.44 (Birdcall - not yet rec'd)
- Funds Spent Since Last Meeting:
  - **Teacher Spending Accounts:** \$9,458.83
  - **Grade Level Grants:** \$2,060.90 (See Grade Level Grants below)
  - **Destination Imagination:** \$746 (2nd & 5th teams State reg, plus tshirts/pins)
  - **Subscriptions/Memberships:** \$666.60 (Squarespace & CheddarUP)
  - **Community Resources:** \$465 (Mad Science school-wide assemblies)
  - **Student Scholarships:** \$270 (field trips & enrichments)
  - **Tutoring Session 4:** \$3,000
  - **Teacher/Staff Appreciation:** \$454.95 (Valentines, TAW)
  - **Read-a-Thon Prizes and Parties:** \$558.47
  - **PTO/CSC Meeting Childcare:** \$150.00
  - **Misc Expenses:** \$38.69 (fees and labels)
  - **Grade Level Grants:**
    - 5th Grade: Tesoro Cultural Center
    - 3rd Grade: magazine subscription
    - K: Children's Museum admission
    - 2nd: Butterfly Pavilion and Urban Garden
    - ECE: extra buses for field trips

## Spending Suggestions! Voting!

- Some fun ideas from students: pizza! Replace floor with trampolines; Pool party
- Projected end of Year Account Balance: \$47,600
  - Goal is to always keep \$10,000 in account
  - Approximate investment amount available to spend  $\approx$  \$37,600 to \$40,000
- Collected suggestions via online form, in school box, verbal, etc.
- Suggestions to be voted on have been discussed with Bradley leadership (however many more steps involved to finalize/approve - DPS approval, vendors, etc.)
- **Everyone present at the meeting (in person and zoom) voted (costs are estimates):**
  1. New art tables for art classroom \$4,000 (~\$700 each x 7) = 28
  2. IB Certification for additional staff \$1,000 per staff = 28
  3. Water station outside (update/new) \$6,000?? = 28
  4. Community resources - fund monthly assemblies = 26
  5. New gaga pit floor = 23
  6. New goal posts, soccer goals/nets, draw lines for sports \$10-15,000 = 21
  7. Rock climbing wall outdoor \$8,000 + in gym \$2,000 = 17
  8. Shade structures \$40-50,000 = 13
  9. New monitors for hallways (for pics, videos, music) = 9
  10. ECE playground shade structures/tables = 8
  11. International flags around fence perimeter \$800 = 8
  12. Community social events - plan and pay for = 6
  13. New art banners (outside) = 3
  14. Turf the field ~\$100,000 (would require two years fundraising) = 1
  15. Buddy bench (safe spot outside for students - bully prevention) \$5,000 ea = 1
  16. Bleachers/stands in field ~\$20,000 = 0
  17. Buddy bench (safe spot outside for students - bully prevention) \$5,000 ea = 1
  18. Painting world map on blacktop/playground = 0 (2 parents volunteered to paint this)

## Upcoming Meetings!

- May 9th at 3 pm (library hybrid, childcare provided)
  - Main Topics to be Covered:
    - Presentation of new PTO website!
    - 2024-2025 planning topics
    - Summer Committees Sign Up
    - Investment Update
    - Financial Recap of the Year
    - Thank You's and lots of Gratitude

## Volunteers needed - Smaller Tasks - email us! [BradleyIBpto@gmail.com](mailto:BradleyIBpto@gmail.com)

- Drive to food bank to pick-up food
- Spiritwear support
- Spiritwear swap support
- Teacher appreciation planning

## Open PTO Positions - Recruiting Now!

- Secretary
  - Duties include recording meeting minutes from PTO meetings, writing communications for the Weekly Messenger.
- Treasurer (this could also be a co-treasurer role)
  - Duties include Creating the budget for the upcoming year, writing checks,

maintaining a current accounting of funds, annual taxes

**Committees that may need a chair or additional committee members:**

- Spirit Wear Chair or Committee Member
  - Duties include: ordering spirit wear, sourcing items and designs, conducting in-person sales events, distributing orders once they arrive
- School Supplies Chair or Committee Member
  - Duties include: gathering class supply requirements for the upcoming year, sourcing items, placing order and communications with company, distribution to classrooms in August
- Website Chair or Committee Member
  - Duties include: Creating a new website for Bradley PTO, maintaining the website
- Social Media Chair or Committee Member
  - Duties include: Creating social media posts on Facebook and Instagram and having them approved before posting, managing members that would like to join the platforms
- Teacher Appreciation Chair or Committee Member
  - Duties include: Coordinating themed events for teachers several times throughout the year
- Read-A-Thon Chair or Committee Member
  - Duties include: Leading a team of volunteers and coordinating efforts for the Read-a-Thon

**PTO Board Members (bradleyBpto@gmail.com)**

- President: Lindsey Ockers (bradleyptoprez@gmail.com)
- Vice President: Aida Cruickshank
- Treasurer: Erika McCallin (bradleyPTOtreasurer@gmail.com)
- Secretary: Laura Mersmann
- Spirit Wear: Lisa Hicks & Laura Mersmann
- Teacher Appreciation: Lindsey Ockers
- Dines Out: Travis Krings
- Backpack Program: Leslie Best & Michelle Moreno
- Website: Stacy Miller
- Directory: Steph Itelman
- Social Media: Lindsey Ockers